

**STATE OF NEVADA  
BOARD OF EXAMINERS  
FOR  
LONG TERM CARE ADMINISTRATORS**

**MINUTES OF QUARTERLY BOARD MEETING  
FEBRUARY 9, 2006  
ROOM 4500  
GRANT SAWYER BUILDING  
555 EAST WASHINGTON AVENUE  
LAS VEGAS, NV 89101**

1. THE MEETING WAS CALLED TO ORDER BY MARGARET MCCONNELL, CHAIRPERSON, AT 9:30 A.M. MS. MCCONNELL ANNOUNCED THAT THE BOARD WOULD BE HOLDING A PUBLIC WORKSHOP FOLLOWED BY A PUBLIC HEARING WITH THE INTENT TO ADOPT THE PROPOSED AMENDMENTS TO CHAPTER NAC 654.
2. DONNA J. ROSE, SECRETARY/TREASURER CALLED THE ROLL – A QUORUM WAS PRESENT.

BOARD MEMBERS PRESENT:

MARGARET MCCONNELL, CHAIR  
MARY ELLEN WILKINSON, VICE CHAIR  
CAROL SALA  
ARNOLD GREENHOUSE – EXCUSED

DONNA J. ROSE, SECRETARY/TREASURER  
DOUGLAS R. SINCLAIR  
TERRY D. CLODT

STAFF:

DIANNA HEGEDUIS, CHIEF DEPUTY ATTORNEY GENERAL

TERRY PEDROTTI, EXECUTIVE SECRETARY

GUESTS:

DR. DAVID UDY, e elders.org

LINN THOME', ADMINISTRATOR,  
WATERFIELD MEMORY CARE

MARGARET MCCONNELL INTRODUCED AND WELCOMED THE GUESTS AND THANKED THEM FOR ATTENDING. MS. MCCONNELL STATED THAT ITEMS COULD BE TAKEN OUT OF ORDER TO ACCOMPLISH BUSINESS IN AN EFFICIENT MANNER.

**3.\*\* PUBLIC WORKSHOP TO SOLICIT COMMENTS ON PROPOSED REGULATIONS:**

THERE WERE NO PUBLIC COMMENTS ON THE PROPOSED REGULATIONS. DONNA ROSE, SECRETARY/TREASURER, STATED THAT THE WORD "PATIENT/S" ON PAGE 3 OF THE PROPOSED AMENDMENTS SHOULD BE CHANGED TO "RESIDENT/S", BECAUSE THE FORMER TERM IS ANTIQUATED AND NO LONGER USED. A DISCUSSION FOLLOWED IN WHICH THE INTENT OF THE "NAB CRITERIA FOR ENDORSEMENT" WAS QUESTIONED. THE INTENT WAS CLARIFIED – TO ALLOW STATE BOARDS MORE LATITUDE IN LICENSING EXPERIENCED NURSING HOME ADMINISTRATORS WITH DISCRETIONARY EXCEPTIONS.

CHAD STENSLIE, NURSING FACILITY ADMINISTRATOR OF DEL MAR GARDENS, LAS VEGAS, HAD CALLED AND EXPRESSED SUPPORT FOR THE PROPOSED CHANGES.

NO OTHER COMMENTS OR QUESTIONS WERE FORTHCOMING.

MARGARET MCCONNELL REQUESTED A MOTION. MARY ELLEN WILKINSON MOVED TO ACCEPT THE PROPOSED AMENDMENTS TO THE RULES AND REGULATIONS AS APPROVED BY THE LEGISLATIVE COUNSEL BUREAU SUBJECT TO THE CHANGES REQUESTED. THE MOTION WAS SECONDED BY CAROL SALA, AND THE MOTION WAS CARRIED.

DIANNA HEGEDUIS EXPLAINED THE PROCEDURE THAT WILL FOLLOW, AND CAROL SALA VOLUNTEERED TO BE PRESENT WHEN THE REGULATIONS ARE FILED AT THE SECRETARY OF STATE'S OFFICE WHEN THE DATE IS ANNOUNCED, IF SHE IS AVAILABLE. IF NOT, MARY ELLEN WILKINSON STATED SHE WOULD BE AVAILABLE.

**4.\*\* PUBLIC HEARING TO ACT UPON AND ADOPT THE PROPOSED REGULATIONS:**

HAVING APPROVED THE CHANGES, THE BOARD ADOPTED THE PROPOSED REGULATIONS.

**5.\*\* SECRETARY/TREASURER'S REPORTS – DONNA ROSE**

A. MINUTES OF BOARD MEETING, FEBRUARY 9, 2006:

THE MINUTES HAD BEEN DISTRIBUTED BY MAIL TO THE BOARD MEMBERS PRIOR TO THE BOARD MEETING. DONNA ROSE ASKED IF THERE WERE ANY CORRECTIONS, ADDITIONS OR DELETIONS. THERE WERE NONE AND MS. ROSE REQUESTED A MOTION. DOUGLAS SINCLAIR MOVED TO ACCEPT THE MINUTES AS WRITTEN. MARY ELLEN WILKINSON SECONDED THE MOTION, AND IT WAS CARRIED.

- B. THE FINANCIAL REPORTS HAD ALSO BEEN DISTRIBUTED PRIOR TO THE BOARD MEETING. MS. ROSE EXPLAINED THAT THIS IS THE HISTORICAL YEAR WHEN THE BULK OF THE ORIGINAL RC/AL ADMINISTRATORS RENEW LICENSES AND THE FINANCIAL GAIN WILL BE REFLECTED. MS. ROSE REQUESTED A MOTION. DOUGLAS SINCLAIR MOVED TO ACCEPT THE FINANCIAL REPORTS AS PRESENTED. CAROL SALA SECONDED THE MOTION, AND THE MOTION WAS CARRIED.

6. ADMINISTRATIVE REPORT – TERRY PEDROTTI

- A. TERRY PEDROTTI STATED THAT THE LICENSEE REPORT SPEAKS FOR ITSELF SHOWING AN INCREASE IN RENEWALS WITH THE INITIAL RC/AL ADMINISTRATORS. MS. PEDROTTI EXPLAINED THAT THERE HAS BEEN AN INCREASE IN THE NUMBER OF NHA APPLICANTS.
- C. STATUS OF LEGAL ACTIONS – ONLY OUTSTANDING LEGAL ISSUE IS THE PAYMENT SCHEDULE THAT IS BEING MET REGULARLY BY LORENZA TACOTACO.

7\*\* ADMINISTRATOR LICENSES ISSUED:

- A. NFA LICENSES:
1. PIKE, ROBERT
  2. PLANTIER, ANTHONY

DOUGLAS SINCLAIR MOVED TO APPROVE LICENSURE OF THE TWO ABOVE-NAMED APPLICANTS. TERRY CLODT SECONDED THE MOTION. THE MOTION WAS CARRIED UNANIMOUSLY.

B. RFA LICENSES:

1. CANTY, DEREK
2. GOZON, APOLINARIO
3. SCHLIENTZ, VALOREE
4. TANZEY, TED E.
5. TRENT, JULIE

DOUGLAS SINCLAIR MOVED TO APPROVE LICENSURE OF THE ABOVE-NAMED APPLICANTS. CAROL SALA SECONDED THE MOTION, AND IT WAS CARRIED UNANIMOUSLY.

- C. INACTIVE REQUESTS:
1. DOCENA, RHODORA, RFA
  2. KRUEGER, MARK, NFA

TERRY CLODT MOVED TO ACCEPT THE REQUESTS FOR INACTIVE STATUS. DOUGLAS SINCLAIR SECONDED THE MOTION. THE MOTION WAS CARRIED.

8.\*\* UNFINISHED BUSINESS:

A. RC/AL PRELICENSURE TRAINING NGE:

MARGARET MCCONNELL REPORTED THAT SHE AND PATTI SWAGER HAVE BEEN WORKING ON A SHORT AIT PROGRAM, IN ADDITION TO THE PRESENT TRAINING BY THE ASSISTED LIVING UNIVERSITY'S MANAGEMENT TRAINING MODULES, TO PROVIDE RC/AL APPLICANTS WITH ACTUAL FACILITY EXPERIENCE AND A SHORT CLASSROOM PROGRAM. A SURVEY WILL BE SENT TO ALL RC/AL ADMINISTRATORS SEEKING POTENTIAL PRECEPTORS (INSTRUCTORS) WHO WOULD PROVIDE THE TRAINING IN THE FACILITY. THE ULTIMATE GOAL IS TO PROVIDE MORE HIGHLY-QUALIFIED ADMINISTRATORS TO CARE FOR THE ELDERLY AND INFIRM.

PATTI SWAGER WILL BE BRINGING A BUDGET PROPOSAL TO THE BOARD FOR ITS CONSIDERATION. TERRY CLODT SUGGESTED THAT THE BOARD MIGHT BE ELIGIBLE FOR A GRANT TO UNDERWRITE THE COSTS OF SUCH A PROGRAM. MR. CLODT WILL FOLLOW UP.

MS. MCCONNELL STATED THAT THE ORGANIZATION C.A.R.E. IS PRESENTING AN ALL-DAY SYMPOSIUM IN EARLY APRIL, AND SHE WILL BE PRESENTING THE NEW PROGRAM AT THAT MEETING IN AN EFFORT TO RECEIVE COMMITMENTS FROM SOME OF THE ADMINISTRATORS TO ASSIST THIS BOARD IN IMPLEMENTING THE PROGRAM.

B. BLC BACKGROUND CHECK PROGRAM:

TERRY PEDROTTI STATED SHE HAD NOT BEEN ABLE TO ATTEND THE MOST FREQUENT MEETING HELD BY BLC AND HAD NOT RECEIVED THE MINUTES TO DATE, SO SHE COULD NOT REPORT ON THE PROGRESS OF THE PROGRAM. THIS ITEM WAS TABLED TO THE NEXT MEETING.

C. ARCHIVES OF RECORDS:

MARY ELLEN WILKINSON STATED THAT SHE AND TERRY PEDROTTI HAD NOT HAD AN OPPORTUNITY TO REVIEW THE EDUCATIONAL CD. THAT ITEM WAS TABLED TO THE NEXT MEETING.

9. NAB ANNUAL MEETING REPORT:

MARGARET MCCONNELL REPORTED THE NAB ANNUAL MEETING HELD IN OCTOBER IN SOUTH CAROLINA WAS VERY SUCCESSFUL. DOUGLAS SINCLAIR IS A MEMBER OF THE COMMITTEE THAT WRITES AND REFINES THE EXAM QUESTIONS FOR RC/AL APPLICANTS AND WAS PRESENT. DONNA ROSE IS CHAIRPERSON OF THE NAB BIBLIOGRAPHY TASK FORCE, AND SHE HAS REFINED THE BIBLIOGRAPHY PERTAINING TO THE QUESTIONS ON THAT EXAM. MARY ELLEN WILKINSON PARTICIPATES ON THE COMMITTEE THAT REVIEWS AND APPROVES COURSES ON A NATIONAL LEVEL FOR CONTINUING EDUCATION. MS. MCCONNELL STATED THAT THE SEMI-ANNUAL MEETING WILL BE HELD IN SAN DIEGO, CALIFORNIA ON JUNE 7 – 9, 2006, AND BOARD MEMBERS ARE INVITED TO ATTEND, IF THEY CHOOSE.

- 10.\*\* DIANNA HEGEDUIS, CHIEF DEPUTY ATTORNEY GENERAL, STATED THAT A DISCIPLINARY HEARING WILL BE HELD AT THE NEXT BOARD MEETING AND EXPLAINED THE PROCEDURE.

MARGARET MCCONNELL SUGGESTED THAT PERHAPS MS. HEGEDUIS MIGHT BE INTERESTED IN ATTENDING A FARB MEETING, BECAUSE IT IS A MEETING HELD PRIMARILY FOR ATTORNEYS THROUGHOUT THE UNITED STATES WHO REPRESENT BOARDS. TERRY PEDROTTI WILL ADVISE DIANNA OF THE NEXT MEETING.

11. PUBLIC COMMENTS:  
THERE WERE NO PUBLIC COMMENTS.

MS. MCCONNELL THANKED MARY ELLEN WILKINSON FOR HER PRESENTATION AT THE INTERIM LEGISLATIVE COMMITTEE MEETING ON NEVADA'S HEALTH PLAN. MS. WILKINSON STATED THAT THE GREATEST EMPHASIS OF THE MEETING WAS ON THE SHORTAGES IN MEDICAL DOCTORS, NURSING, HOSPITAL BEDS, ETC., AND HOW TO ALLEVIATE THE SITUATION. MS. WILKINSON STATED SHE FELT THE ONLY IMPACT ON THE LONG TERM CARE INDUSTRY MIGHT BE IN LOOKING AT HOW NURSING FACILITIES MIGHT HELP TO EMPTY HOSPITAL BEDS AND IS FOLLOWING UP ON THAT ISSUE.

MS. MCCONNELL SUGGESTED THAT IF ANYONE ON THE BOARD WOULD LIKE TO MAKE A PRESENTATION REGARDING THIS BOARD, MARY ELLEN WILKINSON'S EXCELLENT POWERPOINT PRESENTATION COULD BE AVAILABLE.

12. CORRESPONDENCE WAS REVIEWED.

- 13.\*\* THE BOARD MEMBERS WERE ASKED TO REVIEW THEIR CALENDARS FOR THE NEXT BOARD MEETING TO BE HELD IN MAY. IT WAS DETERMINED THAT THE MEETING WOULD BE HELD ON MAY 25, 2006 AT 9:30 A.M. IN LAS VEGAS. THE MEETING WILL BE HELD IN LAS VEGAS BECAUSE OF THE DISCIPLINARY HEARING. THE HEARING WILL BE HELD AT 9:30 A.M., FOLLOWED BY THE BOARD MEETING AT 1:00 P.M.

- 14.\*\* ALL BUSINESS WAS CONCLUDED, THE MEETING WAS ADJOURNED AT 10:40 A.M.

RESPECTFULLY SUBMITTED:

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(MS.) TERRY PEDROTTI, EXECUTIVE SECRETARY

ATTESTED:

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DONNA ROSE, SECRETARY/TREASURER